

ENGLISH COMMUNICATIONS

DELIVERING ACADEMIC PRESENTATIONS IN ENGLISH

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WHAT IS AN ACADEMIC PRESENTATION?

An academic presentation is a formal way of sharing information, research, or opinions in an educational setting.

It often includes visual support (PowerPoint, charts, or posters) and follows a clear structure.

Purposes of academic presentations:

- To inform or explain research findings.
- To persuade or present an argument.
- To share ideas or reflections about a topic.

Examples of academic presentation contexts:

- Classroom presentation
- Seminar or conference presentation
- Project or research proposal defense



STRUCTURE OF AN ACADEMIC PRESENTATION

Part	Purpose	Example Phrases
Introduction	Introduce yourself, topic, and objectives.	"Good morning everyone. My name is... Today I'll be talking about..."
Body	Present main points, data, or arguments.	"First, let's look at...", "According to recent studies...", "This chart shows..."
Conclusion	Summarize and close the presentation.	"To sum up...", "In conclusion...", "Thank you for your attention."
Q&A	Answer audience questions politely and confidently.	"That's an interesting question...", "Let me explain further..."

USEFUL PRESENTATION EXPRESSIONS

01 Opening the Presentation

- “GOOD MORNING/AFTERNOON EVERYONE.”
- “THANK YOU FOR COMING TO MY PRESENTATION.”
- “TODAY I’M GOING TO TALK ABOUT...”
- “THE PURPOSE OF MY PRESENTATION IS TO EXPLAIN...”

02 Transitioning Between Points

- “LET’S MOVE ON TO THE NEXT POINT.”
- “NOW, I’D LIKE TO FOCUS ON...”
- “AS YOU CAN SEE FROM THIS SLIDE...”
- “IN ADDITION / HOWEVER / ON THE OTHER HAND...”

03 Explaining Visuals

- “THIS GRAPH SHOWS THE INCREASE IN STUDENT PARTICIPATION.”
- “AS SHOWN IN THE TABLE, THE NUMBER HAS DOUBLED.”
- “ACCORDING TO THIS CHART, MOST RESPONDENTS AGREE THAT...”

04 Summarizing & Ending

- “TO SUMMARIZE, WE HAVE DISCUSSED THREE KEY IDEAS...”
- “IN CONCLUSION, I BELIEVE THAT...”
- “THANK YOU VERY MUCH FOR LISTENING.”
- “I’D BE HAPPY TO ANSWER ANY QUESTIONS.”

TIPS FOR EFFECTIVE PRESENTATIONS

- Plan and organize your content clearly (3–4 main points maximum).
- Use visuals to support your ideas, not to replace them.
- Practice pronunciation and intonation — speak slowly and clearly.
- Maintain eye contact and use confident body language.
- Avoid reading directly from slides or notes.
- Use simple, academic vocabulary.
- Rehearse several times before presenting.

EXAMPLE: MINI PRESENTATION SCRIPT

Topic: The Importance of Learning English for Global Communication

Introduction:

Good morning everyone. My name is Rina, and today I'm going to talk about the importance of learning English for global communication.

Body:

First, English is widely used in international business, education, and media.

Second, understanding English allows people to access information and technology more easily.

Finally, learning English helps us build connections with people from different cultures.

Conclusion:

To sum up, English is not just a language, but a key to global opportunities. Thank you for your attention.



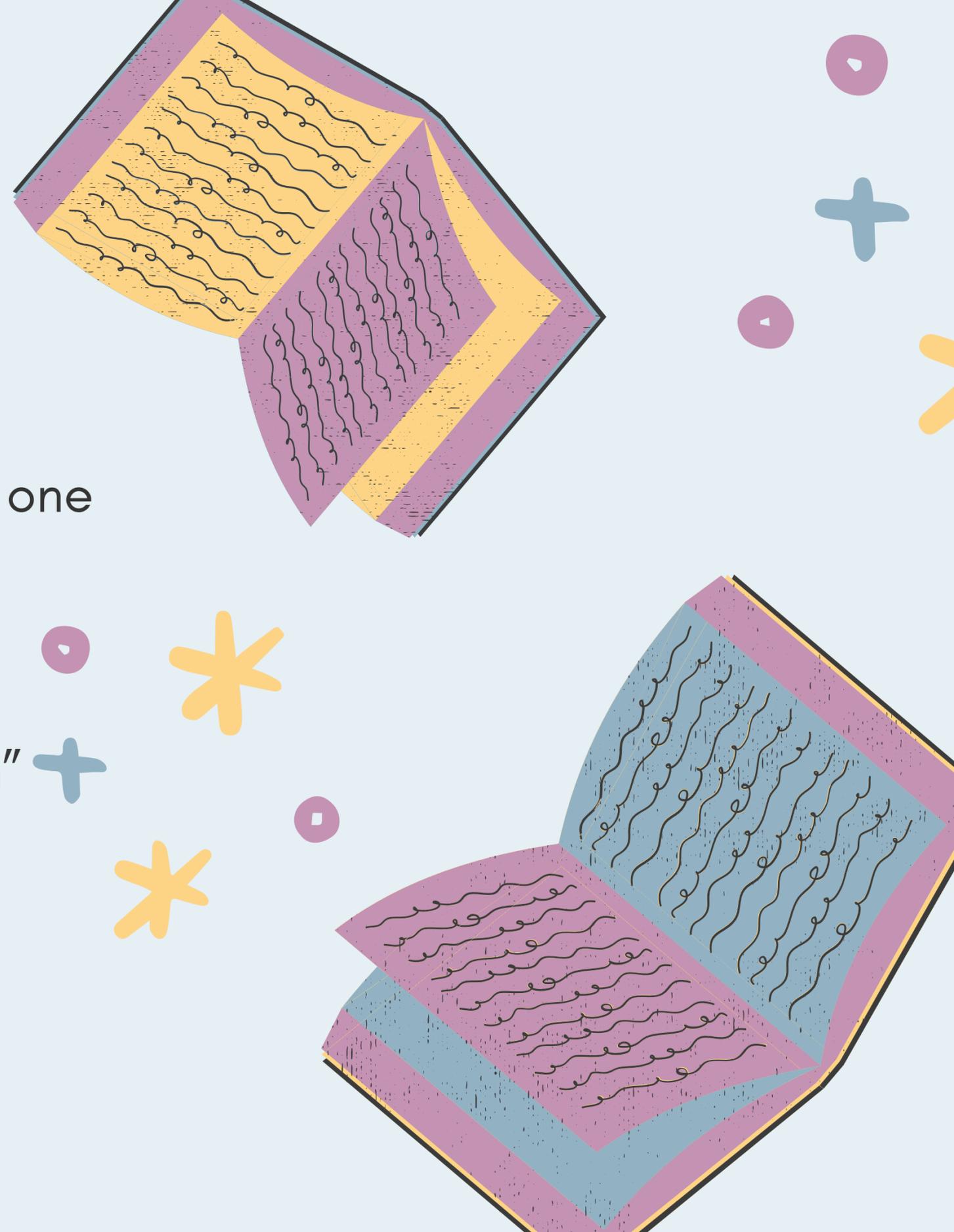
INDIVIDUAL ASSIGNMENT

Prepare a 5-minute PowerPoint presentation on one of the following topics:

- “Digital Literacy for University Students”
- “The Role of Communication in Teamwork”
- “How Technology Shapes Human Interaction”
- “The Benefits of Studying Abroad”

Submit:

1. Your PowerPoint file (5–7 slides).
2. A short written script (200–250 words).



THANK YOU

